

## **December BHE PAC Meeting Minutes**

December 19, 2023

- 1) Meeting called to order by Mikaela Dunn at 6:05pm
- 2) Attendees: Mikaela Dunn, Anita Kohut, Danielle Ferguson, Monica Farrar-Germaine
- 3) Agenda approved by all attendees
- 4) Principal's Report
  - a) Pancake Breakfast was a success
  - b) BHE is on the list for new playground equipment, no date as of yet
    - i) BHE PAC encouraged not to purchase wooden equipment at this time due to upkeep costs
  - c) Mrs Voros is retiring, last day is December 22nd
  - d) New Vice Principal will be Ms French, starting in the new year
- 5) Treasurer's Report
  - a) General Account: \$19,178
  - b) Gaming Account: \$14,544.23
  - c) School clothing funds, Purdy's and Growing Smiles fundraisers are paid up and funds have been deposited
- 6) Hot Lunch Report
  - a) Dec 22 is the last fall lunch day for the fall menu
    - i) Apple slices were unavailable, cantaloupe substituted: parents contacted regarding this issue
  - b) Winter menu runs from January 12 to March 15 and is currently online and available for ordering
    - i) Cut off for first week of winter menu is January 4, 2024
  - c) Only one menu can be shown on the website at a time
- 7) COPAC Report
  - a) See Addendum 1
- 8) Current Business
  - a) Fun Fridays
    - i) Friday Chip Sales going well, averaging approximately \$70/week profit
    - ii) Other ideas for "Fun Friday's": candy bag or cookies (at a lesser frequency than chips, perhaps once a month)
  - b) Playground Equipment
    - i) District is not currently installing equipment purchased by schools/PACs
    - ii) Attendees in agreement on opening savings account for future equipment purchases
    - iii) Priority playground equipment: additional swing set including accessible bucket seat; accessible playground equipment
  - c) Replacement for projector to be discussed with new Vice Principal in the New Year
  - d) Pancake Breakfast
    - i) Was successful and ran smoothly

- ii) Parent volunteers must have criminal record check to volunteer in student facing positions during school hours

#### 9) New Business

- a) Artara Photos as potential new company for student photos
  - i) Decision to be made pending information about pricing, Mikaela Dunn to follow up
- b) Monthly Newsletter
  - i) Attendees in agreement on proceeding with a monthly newsletter sent via email, to be prepared by Danielle Ferguson
  - ii) Quarterly newsletter to be printed out and sent home (September, January, April)
- c) Pink Shirt Day February 28th
  - i) Potential for purchases to be made via school cash online, Mikaela Dunn to follow up on inquiry
  - ii) Potential for this to be a fundraiser every other year as opposed to every year
  - iii) Staples offers pink shirts at \$10.50-\$12 depending on quantity ordered
  - iv) Whether shirts will be sold through school this year is still TBD

#### 10) Fundraisers

- a) Fundraising Schedule to be printed out and sent home with students
- b) Growing Smiles fundraiser profit: \$574.20 (down slightly from last year)
- c) Purdy's fundraiser profit: \$828.32 (up slightly from last year)
- d) Both positive fundraisers to be continued going forward
- e) New fundraisers for 2024
  - i) South Street Burger
    - (1) Timing for before Family Day or before Spring Break
    - (2) 60% of sales go to PAC
    - (3) Purchase of \$20 Card entitles purchasing family's to one free hot dog per month for 12 months
  - ii) Family Photos by HT Photography
    - (1) Timing for week of April 8th-12th
    - (2) Danielle Ferguson to follow up on gym availability
    - (3) Cost of session is \$25 per family and includes 1 8x10 print
    - (4) Session cost goes entirely towards PAC/School
    - (5) Funds from any additional orders go to company
    - (6) Minimum 15 families per date, maximum 18 families
    - (7) Grey background is default with other backgrounds available at cost of \$100
    - (8) 2 dates would be ideal for first year with potential to expand to 3 dates if sufficient interest
    - (9) Print out to be sent home regarding this fundraiser before Spring Break
  - iii) Card Project

- (1) Art kits sent to classroom for students to create own art for cards, mugs, tote bags, etc
- (2) Potential fundraiser before Mother's Day (and Father's Day)
- (3) TBD pending response from staff at next staff meeting

11) Meeting Adjourned at 7:38pm

12) Next meeting to be held January 16, 2024 at 6pm

Minutes taken by: Monica Farrar-Germaine

Approved by: Mikaela Dunn

## [Addendum 1]

### COPAC Notes – Dec 4 Meeting

- **Guest Speaker:** SD23 Director of Instruction for Feeding Futures, Rhonda Ovelson
  - 1,000 students needing and receiving meals at breakfast and lunch
  - 300+ students on the backpack program
  - **School Cash online called “Feeding Families”.** If you would like to, Donations can be made at <https://centralokanagan.schoolcashionline.com/>
- Trustee Julia Fraser joined us as the **Board representative**
  - SD23 received \$7.5 million for a new modular addition to North Glenmore elementary adding 120 student seats (Sept 2024).
  - free up an estimated 5 portables
- **Superintendent Kaardal** encouraged everyone to get out and enjoy the many holiday concerts and winter markets across the district this month!
- **Bylaws Meetup – January 30**
- **Digital Literacy** - COPAC is working with the SD23 learning technology department to explore a FREE district-wide parent education opportunity
  - COPAC is also exploring bringing a professional speaker to discuss online and social networking safety
- **PAC Funded Enhancements (request for input)** - To better understand the gap between PAC funded or projects under consideration and SD23’s ability to complete these projects, we request that PACs complete the following survey: [Survey of PAC Funded Projects https://forms.office.com/r/a0TypCMpmU](https://forms.office.com/r/a0TypCMpmU)
- **Accessibility Input** - The district has an open opportunity for input on accessibility: <https://www.sd23.bc.ca/DistrictInfo/Accessibility/Pages/default.aspx#/=> more formal survey expected in near future
- **BAA Courses** - An updated list of Board Authorized Courses has been released.
- **Updated Report Cards** - Reminder to share with your School Communities to keep an eye out for feedback/survey opportunity on student reporting
- **PIE Meeting** - Reminder to Share: January Partners for Inclusive Education Meeting – January 15, 2024 (<https://sd23.zoom.us/j/8569391842>)
- PACs Helping PACs -Thompson Okanagan/Interior Facebook Group <https://www.facebook.com/groups/1033632094499660>
- **ADHD Education Opportunity** - Parents in your community may be interested in the BC Children's Hospital Provincial ADHD Clinic ADHD Education Day for Parents and Health Professionals on December 11, 2023