

BHE PAC September Meeting Minutes

September 20 2023

- 1) Meeting called to order at 6pm by Mikaela Dunn
- 2) Attendees: Mikaela Dunn, Ally Stapleton, Anita Kohut, Sam Walsworth, Danielle Ferguson, Jessica Andreasen, Monica Farrar-Germaine, Peter Gallo (Principal), Jill Voros (Vice Principal)
- 3) Agenda approved by attendees
- 4) Executive Positions decided
 - a) President - Mikaela Dunn
 - b) Treasurer/Hot Lunch Coordinator - Anita Kohut
 - c) Secretary - Monica Farrar-Germaine
 - d) Fundraiser Coordinator - Danielle Ferguson, duties to be shared between members
 - e) Events Coordinator - to be determined (Amelie Collins to be voted in at next meeting)
 - f) COPAC Rep - to be determined
- 5) New Meeting Day: Every third Tuesday (changed from Wednesday)
- 6) Principal's Report
 - a) Positive start to school year
 - b) Currently at 17 divisions with 395 Learners
 - c) Portables to be expected for next year
 - d) With portables, potential for blacktop to be repaved and 4 square and hopscotch lines repainted
 - e) Increasingly diverse community with 75 English language learners in attendance
 - f) Terry Fox Run Friday
 - g) Fall Athletics : Grade 6 Volleyball begins
 - h) Parent/Teacher Conferences Sept. 21-22
 - i) There are 7 new teachers on staff this year
 - j) Fun Fridays (with freezie sales) are a hit
 - k) Upcoming events:
 - i) Movie Night Sept 29
 - ii) Hot Lunch Program begins in October
- 7) Vice Principal's Report
 - a) Districts theme this year: Wonder
 - b) Concerns about safety of current drop off system
 - i) "Kiss and Drop Off" system proposed
 - ii) Additional signage needed
 - iii) Potential to involve parent volunteers and student leaders
 - iv) District Traffic Safety Officer Dan Glasscock to aid in determining best practices for drop off
 - v) Suggestion of limiting parking lot to only Staff Parking as there are only 8 spots remaining and it fills up quickly

- vi) Parents of younger learners to park on Wilson, and walk over with children
 - vii) Plan needed to communicate changes to drop off: Info to be shared on website, via email/school messenger
- c) New Playground Equipment updates
 - i) 37 proposals before district with only 6-7 being completed per year
 - ii) Timeline for equipment upgrade could be from 1-2 years to 5 years or more
 - iii) Cost share between district and school meaning funds to not need to be raised in entirety before making a request - timeline for approval is the biggest obstacle to completion
- 8) Treasurer's Report
 - a) General Account - \$14,764.80
 - b) Gaming Account - \$7,124.23
 - i) Gaming account is funded by yearly grant
 - ii) \$20 per student based off of previous year (371 learners)
 - iii) Must be used for non-instructional items
 - iv) Funds generally used for field trips and other activities
 - v) Possible uses: grade 6 trip, or grade 6 hoodies, to be determined
 - vi) Mr. Weber looking into locations for grade 6 trip
 - c) Recipient of COBSS (Central Okanagan Bursary Scholarship Society) sent letter of thanks
 - i) COBSS to continue, amount to remain \$750
 - d) Budget proposals presented
- 9) Hot Lunch Report
 - a) New website this year : "munchalunch"
 - i) 37 orders as of Sept 21
 - b) First Menu starts October 13 and continues to December 22
 - i) First hot lunch is Domino's Pizza
 - c) Parents have until October 5 to order
 - d) Hot Lunch is every Friday from October 13 forward
 - e) No more popcorn at hot lunch - to be used by grade 6 for fundraising
 - f) Cutlery donation has been picked up and distributed amongst classes
 - g) Volunteers needed for distribution of hot lunch
 - h) Delivery time to be changed to 10:40 to account for lunch being 5 minutes earlier
- 10) Current Business
 - a) Welcome Back Movie Night
 - i) Movie to be shown: Elemental
 - ii) Approved cost for speaker and projector rental (\$450 from Purple Rhino)
 - iii) Food to be sold: Domino's Pizza, drinks and popcorn and hot chocolate, Location: under roof at front of school (Jessica to assist with concession)
 - iv) Food available from 6pm
 - v) Movie to begin at 7pm (sunset)

- vi) School will be open for washroom, gym is unavailable in case of inclement weather
 - vii) Bankhead Clothing to be displayed and sold
 - viii) Volunteers still needed for: concession, clothing sale, security
 - ix) Suggestion to plan movie night in June for the following September to ensure gym reservation in case of inclement weather
 - b) Fun Fridays to continue
 - i) Hot chocolate option to replace freezies as cooler weather begins
 - c) Playground equipment update: see Vice Principal's Report
 - d) School clothing still available for purchase
- 11) New Business
- a) Kiss and drop/Parking : see Vice Principal's Report
 - b) Potential fundraisers and use for funds
 - i) Suggestion for family photos as fundraiser
 - ii) Suggested as potential uses for funds: volleyball nets (see below), projector for movie nights, lighting, scoreboard
 - iii) Possibility for form to be handed out at staff meeting for teacher's requests
 - c) Lost and Found
 - i) Permission granted for weekly display of lost and found items in front of school
 - d) Volleyball nets
 - i) New nets are needed for volleyball, Mr. Gallo to relate cost to treasurer. Funds to be used from gaming account
 - e) Dances
 - i) Halloween Dance discussed, date to be determined. Suggested dates: October 26 or 27, October 19
 - ii) Valentine's Dance: suggested date of February 9. New theme to be decided
 - f) Teacher Representative to PAC still needed

Meeting Adjourned at 7:30pm

Next meeting October 17 2023